

## **MINUTES OF ISBTI GOVERNING BODY MEETING HELD AT SURAT ON 19.10.2013**

Meeting of the Governing Body of the Indian Society of Blood Transfusion and Immunohaematology (ISBTI) was held on 19<sup>th</sup> October, 2013 at Surat. The meeting was chaired by the President Dr. Yudhbir Singh.

The following members attended the meeting:

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|----------------------------|------------------------------------|
| 1. Dr. Yudhbir Singh       | President                          |
| 2. Dr.T. R. Raina          | Secretary General                  |
| 3. Mr. R. Raj Kumar        | Deputy President (Motivational)    |
| 4. Mr. M. Satish Kumar     | Deputy President (Technical)       |
| 5. Dr. V. P. Gupta         | Immediate Past President           |
| 6. Dr. Ravneet Kaur        | Editor - AJTS                      |
| 7. Dr. Manvir Singh        | Jt. Treasurer                      |
| 8. Dr. Sangeeta Pathak     | Zonal Chairperson (Northern Zone)  |
| 9. Dr. Yazdi Italia        | Chairperson, Gujarat State Chapter |
| 10. Mr. Sanjay Gupta       | Chief Operating Officer            |
| 11. Mrs. Monica Gupta      | Editor - Motivational Journal      |
| 12. Dr. Purshottam Paliwal | National Coordinator               |

Special invitees:

1. Dr. Snehalata Gupte – Organizing Secretary – TRANSCON 2013
2. Dr. N. Vasavada – Treasurer – TRANSCON 2013
3. Mr. Dalbir Singh – Head CSR & Corporate Communications - ISBTI
4. Ms. Monika Dhanda – Manager Communications – ISBTI

Dr. Yudhbir Singh, the President, at the very outset, welcomed all the members present in the meeting and appreciated the organizing committee of TRANSCON 2013 for excellently conducting the Annual National Conference at Surat. He further added that the efforts of all the members of organizing committee deserve special applause from the ISBTI Governing Body & that it must be placed on records as well. The President also expressed deep sense of grief over the sad demise of most honored Dr. J. G. Jolly. The message is to be conveyed from all the members of the Governing Body & must be placed on records.

Dr. T. R. Raina, the Secretary General welcomed all the members & thereafter started with the Agenda Items:

### **Agenda Item 1**

#### **Approval of the Minutes of the last Governing Body Meeting held on 18<sup>th</sup> August, 2013 at New Delhi**

The Minutes of last Governing Body Meeting held on 18<sup>th</sup> August, 2013 at New Delhi were approved unanimously.

### **Agenda Item 2**

#### **Action taken on the Minutes of the last Governing Body Meeting**

It was informed by the members present that no action has been taken on the minutes of the last Governing Body Meeting so far and the same will be reviewed in the next meeting.

### **Agenda Item 3**

#### **Amendments in the Constitution of ISBTI as proposed by the Committee**

The proposal is yet to come from the committee formed for the purpose. The proposal on receipt will be analyzed by the President & Secretary General and final decision will be taken by them. It was, however, decided to raise the issue in the Annual General Meeting scheduled to be held in the evening on the same day at the same venue and the approval of members be taken to make amendments in the constitution as decided by the President & the Secretary General of ISBTI in consultation with the Committee formed for the purpose.

### **Agenda Item 4, 5, 6 & 7**

#### **No response from State Chapters since long regarding:**

- Audited Balance Sheets to be submitted Annually by all State Chapters
- Details of ISBTI Members for updating in records at ISBTI HQ
- Details of blood banks & VBD organizations in the States
- Details of Motivators & Camp Organizers for uploading on websites
- Details of News, Activities, Events being carried out in the States
- Donor Recruitment Drive in Educational Institutions
- Association with leading Blood Banks & VBD Organizations
- Success Stories from States for sharing through Social Media & Journal
- Project Proposals from State Chapters.

## **Rejuvenating the inactive State Chapters**

### **Formation of Monitoring and Evaluation Committee for State Chapters**

### **Amendment in the ISBTI Constitution for re-constitution of State Chapters who are not responding to the decisions taken by the ISBTI Governing Body**

The members present were of the view that no response from State Chapters is a matter of great concern & has to be dealt seriously & separately. The amendments in the constitution have to be made to streamline the functioning of ISBTI & its State Chapters and in order to achieve the vision & mission of the Society.

### **Agenda Item 8**

#### **Incomplete ISBTI Membership Forms**

The membership forms received from Tamilnadu State Chapter earlier were mostly found to be incomplete. The incomplete forms are to be scanned & sent to Mr. Rajkumar by ISBTI HQ so that the same may be completed & processed accordingly.

### **Agenda Item 9**

#### **Greet Old and Meet New ISBTI members – An activity for Interaction**

A system is to be developed for interaction with ISBTI Members where new members are introduced & old members are greeted from time to time just to stay in touch with each other.

### **Agenda Item 10**

#### **Requests for next Annual Conference in 2014**

A request has been received from Punjab State Chapter to host the next Annual National Conference of ISBTI – TRANSCON 2014. The same was approved unanimously by all the members present in the meeting.

### **Agenda Item 11**

#### **Confirmation of new Memberships**

All the application forms received from the various State Chapters till date were unanimously approved by the Governing Body.

### **ISBTI Awards**

Dr. Snehalata Gupte, the Organizing Secretary of Transcon 2013 submitted the Minutes of Meeting held by Award Committee on 1<sup>st</sup> October, 2013 at Surat Rakdan Kendra for deliberations & finalization of various awards to be given during the Conference. All the Awards were finalized after detailed discussions on all the categories. The list of Awards finalized is attached as a part of these minutes.

### **ISBTI's Regional Blood Transfusion & Training Center**

The President informed that a Regional Blood Transfusion & Training Center of ISBTI is being planned to be set up in the State of Haryana. The Project Proposal for this has already been prepared and is being submitted to CPSEs for financial support under their CSR policies. The land will be purchased in the name of ISBTI which will be financed either by some CPSE or Bank. All the members present appreciated the idea and authorized the President along with the Treasurer or Jt. Treasurer to initiate & sign all the documents related to sanction of loan or overdraft facility from bank against fixed deposits, documentation for grant from CPSEs etc. He further informed that a 200 bedded multi specialty hospital is also being planned to be set up simultaneously which will be funded by some NRIs having roots in Haryana.

The meeting ended with a Vote of Thanks to the Chair.

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Dr. T. R. Raina  
Secretary General  
ISBTI